



**ENVIRONMENTAL SERVICES UTILITY
BOARD MEETING
OCTOBER 19TH, 2020
Summary of Minutes**

*(Please Note: The city recorder and BoxCast stopped recording during the meeting.
Less than 12 minutes of the meeting was recorded and is reflected in the minutes below)*

The meeting for Kankakee Environmental Services Utility was held on Monday, October 19th, 2020 at 6:00 P.M. via Zoom.

ESU Members Present

Ald Tyler Tall
Ald Michael Prude
Ald Stacy Gall
Ald Larry Osenga
Ald Danita Swanson
Ald Chris Curtis
Ald Fred Tetter

Superintendent

Pete Schiel

ESU Staff Present

Clara Hall, Administration Manager
Zach Newton, Operations Manager
Dennis Doyle, Asst Superintendent

Others Present

Elizabeth Kubal
Mike McGrath

I. Public Comments

Mayor Wells-Armstrong: Okay, I will call the meeting to order. We do not have any Public Comments. Were there any comments submitted?

Pete Schiel: Not that I am aware of Mayor.

Mayor Wells-Armstrong: Okay. we'll move on to Item 2 on the agenda, roll call please.

II. Roll Call

C. Hall

Ald Tall - Present
Ald Prude - Present
Ald Gall - Present
Ald Osenga - Present

Ald Swanson - Present
Ald Curtis - Present
Ald Tetter - Present
Clerk Dumas - Absent

III. Approval of Minutes

Mayor Wells-Armstrong: Thank you. May I have a motion to approve the minutes for September 21st, 2020?

Ald Osenga: So move.

Ald Gall: Second.

Mayor Wells-Armstrong: Motioned by Alderman Osenga and Seconded by Alderwoman Gall. Any discussion on the minutes? Hearing none, roll call please.

C. Hall

Ald Tall - Aye
Ald Prude - Aye
Ald Gall - Aye
Ald Osenga - Aye

Ald Swanson - Aye
Ald Curtis - Aye
Ald Tetter - Aye
Clerk Dumas - Absent

IV. Approval of Bills

Mayor Wells-Armstrong: Thank you. Minutes are approved. Moving on, to the bills. May I have a motion to approve the bills?

Ald Swanson: Mayor, I'll make a motion to approve the bills totaling \$982,243.80.

Ald Osenga: Second.

Mayor Wells-Armstrong: Motioned by Alderwoman Swanson and Seconded by Alderman Osenga. Any discussion on the bills? Alderman Tall?

Ald Tall: Yes. The first one is check# 29452 Midwest Fence \$4,725.00.

Pete Schiel: Yes, as you recall on the, on Indiana Avenue The young man ended up going through that fence into the Kankakee River. That is the repair for that fence at Indiana so that job was complete.

Ald Tall: Okay, I was just thinking it might have been the one on Stone Street. Thanks Pete.

Pete Schiel: Yeah. We're gonna look into the stone structure one I ended up talking to you think last week about that, and we'll go ahead and address that one.

Ald Tall: Thank you. The second one was 29437 Henson Services for \$21,500.00.

Dennis Doyle: I got that Pete. That is the company that came in and around the waist out of the Starlight facility.

Ald Tall: Thanks Dennis.

Mayor Wells-Armstrong: Are you good Alderman Tall?

Ald Tall: Yes.

Mayor Wells-Armstrong: Anybody else have any questions or discussion on any items? Okay, hearing none we will go to a roll call.

C. Hall

Ald Tall - Aye

Ald Prude - Aye

Ald Gall - Aye *(abstain on #29455 and 29516)*

Ald Osenga - Aye

Ald Swanson - Aye

Ald Curtis - Aye *(abstain on #29472)*

Ald Tetter - Aye

Clerk Dumas - Absent

Mayor Wells-Armstrong: Thank you. We will move on to report our monthly activity report.

V. Reports

A. Activity Reports

Utility Services Group

Pete Schiel: We've got a few highlights that I'd like to cover for you. Once again, we are working with the architect and engineers to further

invest the electrical. They just received the signed contract last week so the engineers are going to be coming this week to take a look at our buildings on Indiana and on Harrison. So, what the game plan is they all investigate the plumbing, mechanical, and electrical issues in that building and then the once the design process is complete, they'll continue with the bid specifications. At that time, we'll go ahead and develop a timeline. I also wanted to let everybody know and Clara and I talked about this today, the new LED's have been ordered for Riverstone Parkway, the lead time could be six to eight weeks. On page 2, we're investigating a solution to minimize the extensive lighting relamping at the Kankakee Public Library. We have taken advantage of quite a few Com Ed Participation type grants, and we've worked with them quite well. So, Zach is taking a look at that with Clara's team, and we're going to try to relamp those relatively cheap and get some high efficiency LED lighting in the library. Other than that, everything else is kind of routine. Zach, would you like to share some items that you've been working with?

Zach Newton: Okay, sure. The number of sewer calls they were pretty average for what we've been we've been getting lately. The sanitary storm lines that we have cleaned, that number was a little bit lower, especially the, the amount of footage that was camera was lowered this month. We've spent a considerable amount of time in the storm line on Hobbie to televise that to kind of prepare for the Hobbie project when that comes along. That storm line was full of debris. I included a picture, we took out, I think, 10 hubcaps and all kinds of material and got it looking good... as you can see from the picture it's looking pretty clean now. The other thing that took a lot of time this month was, the weather's changing you know. We tried to finish the last of the in house repairs that we can do with the construction crew. There was seven that we did, 3 were pretty big jobs, what we consider a pretty big job. Something that we might not have been able to do without the hydro excavator, but because of that Vactor that we got last summer, we were able to do those. And I think that we saved a considerable amount of money by doing those in house. The last thing was building maintenance. We've been working over at Fire Station 6 to replace those windows. For the most part, there has been 1 guy in the building maintenance crew has been doing that. It's taken some time but it's a lot of work for one guy, but he's made some good progress this month on it. Thank you.

Pete Schiel: Thank you for the diligence on that the storm line. I know that saved a lot of money, so we don't have to replace it and I think, Tim from Piggish was pretty satisfied with the results. So, I appreciate your efforts there. Dennis, do you have some items that you'd like to share?

Dennis Doyle: Yeah, a couple of things. We're having real difficulty keeping the equipment, running out at Starlight. We haven't grounded

anything. So, we will be getting back to you on that, but there are a few big ticket items, some ideas on going forward to, to address there. If you when we get to the budget you'll notice the overtime for our department, we're already at 61% and we haven't picked up any leaves yet, other than we picked up today. We haven't picked up leaves and we haven't had a snowstorm yet. So, I would expect that by the end of the year, we'll probably see that line exceeded. And then the last thing, we started doing pick up today, obviously it will be slow this week, and a part of the next week but it will, it'll pick up steam and for the next 6-8 weeks, it'll be pretty much everything that we do and that's it.

Pete Schiel: Thank you. Clara, can you share some of the items that you guys are doing to save us some money with the buildings on Indiana and Harrison?

Clara Hall: Sure Pete. In effort to provide cost saving the electricians have demoed 90% of the interior at the LaBeau building on Indiana. I believe that address is 270 North Indiana, but the remainder will be completed tomorrow, actually. We'll have the debris removed and later on this week we'll be able to go ahead and power wash the entire inside of that building. Also, I have one more thing, the LED Street Signs were installed at Court Street and Fifth Avenue. Please be sure to drive by there and check out the intersection. It provides a lot of illumination. A little bit more light for the area. Our goal is to get that going all the way through Court Street. We have the signs for LED Street Signs for 5 more intersections at our Hobbie Avenue building right now. And our goal is to get all installed before February. That's it Pete.

Pete Schiel: Thank you so much. With the Indiana building, we're attempting to save a little and do a little in house in between projects, in between jobs, and hopefully that capital can go towards the remodel. So, we're saving a little on the demo costs. Alan was tied up this evening he had another commitment, but he wanted me to let you know that new ownership has taken over the previous DHL XL warehouse in Manteno. There is a company called McKesson Corporation. And what it is it's a company that packages and distributes COVID related supplies, so *(recording stopped here and the remainder of the meeting was inaudible...below is summary based on transcription notes).*

Mayor Wells-Armstrong: Moving on to Item B Financials.

B. Financials

Pete Schiel: On the first page of the report of that financial summary, we should be at the 41.6% mark for the administration and we're at 33.7%. Sewer services group is looking at about 31.5%. Waste Treatment is right

around 41.9% Technical Service group is also doing very well at the 37.1% mark. Lab operations is doing very well also at 34.5%, the Debt Service is on target. DPW is doing well at the 34.9% mark. Overall the utility is a 37.2% and the revenue line item at 41.1%. The Utility is very strong.

Mayor Wells-Armstrong: Any questions or discussion?

(questions and discussion are inaudible) Old Business, there is none. Moving on to on to New Business.

VI. Old Business

(none)

VII. New Business

A. Eastgate Sewer Update

Pete Schiel: Thank you, Mayor. This is related to the IDOT Bridge Project and the pilon is about 4ft away. I met with R&R Construction and discussed an emergency repair. They stated they would be on standby and the cost would be \$17,850.00 and will only take a 1½ day. A contingency plan has been provided and enclosed in the report.

Mayor Wells-Armstrong: Any questions?

Ald Curtis: *(inaudible)*

Pete Schiel: *(inaudible)*

Ald Osenga: *(inaudible)*

(Please note: there was no roll call vote taken. This was information only)

Mayor Wells-Armstrong: Moving on to Item B.

B. Com Ed Street Light Outage Reporting

Pete Schiel: Enclosed in the packet are Com Ed instructions to report lights out on wooden poles *(inaudible)*.

(Please note: there was no roll call vote taken. This was information only)

Mayor Wells-Armstrong: *(inaudible)* Okay, is there any other discussion? Alderman Curtis?

Ald Curtis: Turbines (*inaudible*)?

Pete Schiel: (*inaudible*)

VIII. Executive Session
(*none*)

IX. Adjournment

Mayor Wells-Armstrong: We have no need for an Executive Session.
May I have a motion to adjourn?

Ald Swanson: So move Mayor.

Ald Tetter: Second.

Mayor Wells-Armstrong: Motioned by Alderwoman Swanson and
seconded by Alderman Tetter. All in favor?

Committee: Aye

Mayor Wells-Armstrong: Opposed same sign? Okay, we are adjourned.